



DEPARTMENT OF HUMAN RESOURCE MEDICAL TEACHING INSTITUTION GKMCS/BKMC/NCN SWABI



(Khyber Pakhtunkhwa)

Phone: +92-938-280414

Email: hr@bkmcs.edu.pk

Situation Vacant

Applications are invited from the candidates for the following positions at **Nigar College of Nursing, Medical Teaching Institution Gajju Khan Medical College/ Bacha Khan Medical Complex Swabi.**

S. No	Post/Designation Description	Criteria/ Qualification/ Experience
1.	Nursing Lecturers (Male/Female) No. of Positions: 03 Age: 25-40 Salary Rs. 120,000/- per month Female candidates will be given preference	Qualification: Post RN or Generic BSN (16 years of education) from any PNC-recognized university/institute. <ul style="list-style-type: none"> 03- Years Post Degree Clinical or Teaching Experience in Public, autonomous, semi-government or any well-reputed private Hospital/Nursing Institute. Valid PNC License with all entries of professional qualification. Preference: Preference shall be given to those having additional qualifications (MSN, MSPH, MPH or MHPE).
2.	Assistant Librarian No. of Positions: 01 Age: 25-40	Qualification: Graduate in Library Science from a HEC recognized university. <ul style="list-style-type: none"> Must be computer literate. Experience: 02 years post-degree experience as assistant librarian.

TERMS AND CONDITIONS:

1. Application form along with a cover letter, CV/Resume attested educational testimonial, CNIC, and Experience Certificates/ should be addressed to the **MANAGER HUMAN RESOURCE**. The required documents should reach the **HUMAN RESOURCES DEPARTMENT (ADMIN BLOCK) BACHA KHAN MEDICAL COMPLEX SHAHMANSOOR Swabi** by **02nd December 2025**.
2. Application must be in a sealed envelope, with the position applied for, clearly written shall be sent through Courier.
3. For any position, by hand application will not be entertained.
4. Any attempt to approach or influence the selection committee will automatically disqualify the applicant; the decision of the selection committee will be final, subject to the approval by the Board of Governors. Only shortlisted candidates will be called for test/interview. After a final decision no correspondence regarding the process will be entertained.
5. Incomplete applications or those without bank deposit slips will not be entertained & shall stand rejected.
6. Job Specification and Job application form is available on the website: www.ncns.edu.pk.

7. Any application/document received after the closing date/deadline shall stand rejected. No document will be accepted/changed/replaced once received along with the application.
8. The MTI Swabi has the right to increase, decrease or cancel any or all of the positions advertised.
9. In-service employees shall apply through proper channel, where in upon selection, they will have to resign from their current position.
10. Recruitment and selection of appropriate candidates will be done with transparency & merit.
11. In case of selection/ appointment the services of such candidate will be governed by the Khyber Pakhtunkhwa Medical Teaching Institutions Reform Act 2015 (As Amended) and the rules and regulations framed there under.
12. The candidate shall provide the original documents/credentials at the time of the interview.
13. No TA/DA shall be admissible for the Test/Interview.
14. Any candidate may be disqualified and/or excluded from the interview if he/she was.
15. Convicted by the Court of law.
16. Previous history of dismissal from any service.
17. Knowingly furnishes any false information or suppresses any information which may lead to his/her disqualification.
18. Attempts to obtain support for his/her candidature by improper means.
19. Submits forged certificates /tempers with the entries in his/her age, and documents.
20. Misbehavior during the interview.
21. The application processing fee (non-refundable) of Rs.2,000/- for sr. 01 and Rs. 1,000/- for sr. 02 must be deposited in the bank account number mentioned below as the case processing fee. The original deposit slip must be attached the application form. The applicant may keep a photocopy of the deposit slip for his/her record.
22. Cheque/Pay order will not be acceptable.
23. The salary of selected candidates will only be started after the verification of educational documents/experience certificates. The verification fee will be paid by the selected candidate.

Account Title: Nigar College of Nursing MTI Swabi

Account No: 3004232266

Bank of Khyber, Swabi (Branch Code # 5202)

Branch Name: MTI-BKMC Swabi Branch

MANAGER HUMAN RESOURCE

Medical Teaching Institution Bacha Khan Medical Complex/ Gajju Khan

Medical College Shahmansoor Swabi.

PH:0938-280214, WEBSITE: www.ncns.edu.pk, EMAIL: hr@bkmcs.edu.pk

SAY NO TO CORRUPTION